

CLRSS Board Draft Meeting Minutes - Monday, June 6th, 2022

Next meeting: July 11th, 2022 – location/format to be decided by the 2022/23 CLRSS Executive after the 2022 AGM

Join Zoom Meeting (with thanks to the CWB) tentatively scheduled for July, August and September 2022, should we choose to use the Zoom format

<https://us06web.zoom.us/j/83002307700?pwd=ZHFFdTMwME9Sc1ZZenBla2Qzam55dz09>

Meeting ID: 830 0230 7700

Passcode: 508326

<p>Items: June rotating chair: With thanks, Jim Deck for Chantelle Carden</p>	<p>Action: What? By Whom? When?</p> <p>Roster for the next 3 months:</p> <ul style="list-style-type: none"> • July – Lyndon Keeping (member) • August – Dave DePape • September - Rick Bryan
<p>In attendance - Board Members: Jean Atkinson, Judy Brayden, Rick Bryan, Rosemary Danaher, Jim Deck, Diana Gunderson. Members: Mike Patrick, Maureen Qusted, Joe Saysell and Debra Toporowski. Guests: CVRD Area F Director, Ian Morrison and Cowichan Watershed Board ED, Tom Rutherford and ToLC Councillor, Kristine Sandhu.</p> <p>Absent with Regrets: Board Members: Chantelle Carden, Dave DePape, Rodger Hunter, Lyndon Keeping and Ken Traynor; Members: Lois Atchison, Bee Greenway and Genevieve Singleton</p>	
<p>We acknowledged that we are meeting on the traditional territories of the Ts'uubaa-asatx, Ditidaht and Quw'utsun First Nations. We hope that our work together here today will make a positive contribution to our shared future in this valley.</p> <p>We acknowledged the attendance of new member, Debra Toporowski.</p>	
<p>The Fourfold Way:</p> <ul style="list-style-type: none"> • respect each other by having just one speaker at a time • expect people to speak from the heart with passion • expect people to show up to solve problems <i>and</i> • expect people to speak without blame. 	
<p>FYI only Our Strategic Plan (See Appendix 1 below)</p>	
<p>Motion to accept the agenda.</p>	<p>Moved and seconded by Judy Brayden and Diana Gunderson. CARRIED</p>
<p>Motion to accept minutes of May 2nd, 2022.</p>	<p>Moved and seconded by Judy Brayden and Rosemary Danaher. CARRIED</p>
<p>Treasurer's report: (See Appendix 2 below) Jim Deck</p> <p>2022-2023 CLRSS Draft Budget: (See Appendix 2a below)</p>	<p>Motion to accept the Treasurer's Report moved and seconded by Jim Deck and Diana Gunderson.</p> <p>For perusal and information only. Will be ratified by new board after the AGM.</p>

<p>Guest remarks from CVRD Area F Director, Ian Morrison.</p>	<p>Director Morrison reported on his recent attendance at the Advocacy Day at the Association of Vancouver Island Coastal Communities (AVICC). The three major priorities at the meeting were: housing, climate change (adaptation and infrastructure) and emergency preparedness); Ian noted that a letter had been received by the CVRD Board regarding implementation of requirements for Qualified Environmental Professionals (QEEPs) in the CVRD. The letter is not yet in the public domain, but Ian will advise CLRSS and members when it is. Member, Joe Saysell, expressed interest in reading it. Judy Brayden suggested that the questions that it raises could be included in the CLRSS regular Board meeting agenda in July.</p>
<p>Guest Remarks from Cowichan Watershed Board Executive Director, Tom Rutherford.</p>	<p>CWB ED, Tom Rutherford, reported that a very important public meeting about the weir updates is to be held on June 16th, via Webex. See https://cowichanvalleyrd.webex.com/cowichanvalleyrd/onstage/g.php?MTID=ee743713b02896dca2870d6a30e601c2d</p> <p>Tom also reported that the job posting for the ED of the CWB has been extended to June 22nd, 2022. See CWB website for details.</p> <p>The CWB received funding from the RBS Tech for Nature fund.</p> <p>The lower river clean-up date has been set for Sunday August 28th, 2022.</p>
<p>President's Report: Ken Traynor</p> <p>As distributed (see Appendix 3 below)</p>	<p>The Board reviewed the items in the report below. AGM discussion included conversation about Board involvement next year. Maureen Quested reported that both Don and Beverly Nimmo would make great additions to the Board and Judy Brayden suggested that guest, Debra Toporowski, would also make a great addition. Ken is asked to contact these members to follow up on these suggestions.</p>
<p>Business Arising from the Minutes:</p> <p>1.) Annual General Meeting - June 26, 2022 – 9:00 – 1:00 Lake Cowichan Curling Lounge and Board nominations.</p> <p>2.) Mosaic Open House – Jim Deck further comments on Mosaic Holmes Mountain plan – NIL.</p> <p>3.) Venue for the July meeting?</p>	<p>3.) The venue will be decided by the incoming Board members in a meeting after the upcoming AGM. It was noted that 'hybrid' forms of in-person and Zoom meetings are not terribly successful.</p>

<p>Leads conversation and updates ONLY as needed:</p> <p>a.) Gerald Thom Memorial Native Plant Garden</p> <p>b.) Social and Retail Sales – Rosemary Danaher - NIL</p> <p>c.) Membership</p> <p>d.) Fundraising</p> <p>e.) Decibel Coalition</p> <p>f.) Youth Engagement - Chantelle Carden</p> <p>g.) Water Monitoring – Bee Greenway</p> <p>h.) Newsletter – Chantelle Carden - NIL</p> <p>i.) Paddlesport report – Rick Bryan</p> <p>j.) Fry salvage – Dave DePape NIL</p> <p>k.) Gerald Thom Environmental Studies Bursary</p> <p>l.) Cowichan Climate Hub - NIL</p> <p>m.) CSSP – Genevieve Singleton - NIL</p>	<p>a.) Members were reminded about a continuation of the clean-up scheduled for Tuesday of this week.</p> <p>c.) Maureen Quested reported that we have 39 members who are all eligible to vote at the AGM.</p> <p>d.) Maureen Quested reported that she will be hosting a July bar-b-que and fundraiser on July 10th. The dinner will be by donation, so we are encouraged to invite new members and others who may be interested in our cause. There will be some other items for sale as well.</p> <p>e.) Diana Gunderson reported thanked those who had participated in the Decibel Coalition survey and the overwhelming outcome was support for Option 5; progress is well ahead of schedule. Rick Bryan commented that another source of annoying ‘noise’ on our waterways is produced by speaker systems on docks and onshore. Di mentioned that a newsletter will be coming out shortly.</p> <p>i.) Rick Bryan reported that his experience witnessing “angler/paddler’ relations on the water is generally very polite and respectful. He reported that the very successful youth engagement with summertime youth workers and volunteers in free paddle instruction will proceed again this year. All student workers and volunteers in NFP are able to access this benefit. Lastly he commented that the Little Beach to Skutz Falls Youth Kayakfest is not a program of the paddlesport association.</p> <p>j.) Diana Gunderson reported that CLRSS has made a recommendation for the recipient of the Gerald Thom Environmental Studies Scholarship for 2022, but is unable to announce the winner at this time. Carolyn Thom is able to present the certificate on our behalf at year’s presentation ceremony. Diana and Jean Atkinson are able to accompany Carolyn at this event.</p>
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<p>n.) Lamprey Education- Genevieve Singleton - NIL</p> <p>o.) Mitigating Ultraviolet Filter (UVF) contamination in the Cowichan watershed – Mike Patrick - NIL</p> <p>p.) 6PPD-quinone monitoring – Mike Patrick</p>	<p>o.) This was an error in the agenda. The final report will be circulated with these minujtes.</p> <p>p.) This work will be done in the fall as it involves storm run-off.</p>
<p>New Business:</p> <p>1.) Job Posting from Thea Rodgers of the BCCF – Mike Patrick</p>	<p>1.) There was an error and this was not circulated. However, Mike has agreed to circulate it to the Board and attendees. It is pasted here as Appendix 5 below.</p>
<p>Stewardship Community Reports:</p> <p>1.) Cowichan Stewardship Roundtable</p>	<p>1.) Jim Deck reported that the annual Stoltz Pool fieldtrip is scheduled for Thursday, July 21st. beginning at 9:00 a.m. Alexandra Morten will be addressing the attendees (https://www.alexandramorton.ca/)</p> <p>Members were reminded of the 2022 River's Day event that CLRSS had committed to supporting. The date again is September 25th.</p> <p>It was noted that changes to the fishing practices in the upper river are being seriously considered by the Provincial Minister.</p>
<p>Motion to Adjourn</p>	<p>Moved by Rosemary Danaher</p>
<p>Important Upcoming Dates:</p> <ul style="list-style-type: none"> ● Annual General Meeting Sunday, June 26, 2022 – 9:00 – 1:00 Lake Cowichan Curling Lounge ● Reg. Meeting Monday, July 11, 2022 06:30 p.m. ● Reg. Meeting Monday, August 8, 2022 06:30 p.m. ● Reg. Meeting Monday, Sept. 12, 2022 06:30 p.m. ● Sept. 25, 2022 All Day River's Day Event 	

Appendix 1: Strategic Planning Outcomes 2020

1. Increase awareness of and support for building the new weir	2. Increase Youth Engagement
<p style="text-align: center;">Goals</p> <ul style="list-style-type: none"> ● Increase public support ● Increase community understanding of new weir benefits ● Increase public awareness of how climate change is driving the need for a new weir 	<p style="text-align: center;">Goals</p> <ul style="list-style-type: none"> ● Increase youth membership ● Re-establish Lake Studies program ● Collaborate with other valley youth programs ● Establish youth roundtable
3. Protect Lake Shore Lands	
<p style="text-align: center;">Goals</p> <ul style="list-style-type: none"> ● Protect critical undeveloped shoreline and tributary habitat ● Promote protection for Shaw Creek watershed ● Expand shoreline riparian habitat restoration work to tributary creeks 	

Appendix 2: Treasurer's Report

May 2022 Treasurer's Report(As at May 31, 2022)					
		CASH in Bank	Cheques/Transfers	Available Cash	
CLRSS General Account		12,152.83	-	12,152.83	
to be deposited		-			
Salmon fry rescue funds				1,934.21	
Total Cash Available for CLRSS General Activities				10,218.62	
Bursary Account Total				6,940.70	
Comments:					
CLRSS 2021/2022 Financial Report Budget to Actual					
Revenue			Expenditures		
Category	Budget	Actual	Category	Budget	Actual
Total Revenue	4000	770.00	Total Expenditures	4,000.00	169.31
Memberships	1400	480.00	Signs	200	-
Donations	300	50.00	Accounting	0	-

Sales	300	0.00	Public Information	50	-
Fundraising	2000	240.00	BCLSS	50	-
Interest	0	0	Society Fees	0	-
			Printing Costs	100	-
			Purchase for Sales	200	-
			Insurance	900	-
			Bank Charges	0	2.00
			Office Expenses	200	-
			Courses & Mtgs	100	83.05
			CSSP Activities	0	-
			River CU	0	-
			Fundraising Expenses	100	-
			Misc. other	0	-
			Scholarship Fund	550	60.00
			Fry Salvage	300	-
			Gifts Apparel	250	-
			GT Memorial Garden	400	-
			Website Update	100	24.26
			Signature Event	500	-
			Signature Event	430	-

Appendix 2a: 2022- 2023 DRAFT Annual Budget (full comparison sent as attachment)

Revenue

		Pre2022/2023		2021/2022	
CODE	Category	Budget	Actual	Budget	Actual
Total	Revenue	4,000	770	4,500	5,106
4100	Memberships	1,400	480	1,400	1,360
4110	Donations	300	50	2,000	1,042
4200	Sales	300	-	300	80
4460	Fundraising	2,000	240	800	2,624
	Interest	-	-	-	-

Expenditures

Total	Expenditures	4,000	169	4,500	3,786
5270	Signs	200	-	-	257
5610	Accounting	-	-	100	-
5615	Public Information	50	-	50	-
5625	BCLSS	50	-	250	50
5630	Society Fees	-	-	400	-
5640	Printing Costs	100	-	100	-
5650	Purchase for Sales	200	-	100	218
5685	Insurance	900	-	-	876
5690	Bank Charges	-	2	100	11
5700	Office Expenses	200	-	200	98

5730	Courses & Mtgs	100	83	-	104
5735	CSSP Activities/LO Educ	-	-	-	-
5736	River CU	-	-	-	167
5737	Fundraising Expenses	100	-	100	-
5740	Misc. other	-	-	500	34
5900	Scholarship Fund	550	60	500	935
6000	Fry Salvage	300	-	300	-
	Gifts (apparel)	250	-	500	-
	Project GT Memorial Garden	400	-	400	-
	Project Website Update	100	24	100	24
	Project New Strategic Plan	500	.	800	1,012
	Net Income	-	601	-	1,320

Appendix 3: President's Report

Dear All - Here is an update on what I have been up to over the last month. Sorry I will miss the meeting [Monday](#) but I will be out in Saskatchewan attending a couple of memorial events for a niece and my older brother who passed during the Covid years.

1. I wrote the letter to the new Minister for Lands, Water and Resource Stewardship (LWRS) in support of the Friends of the Cowichan brief. I got a prompt reply from the Deputy Minister with encouraging comments. I look forward to hearing a report from Joe on the FFRAC meeting held in May.

excerpts " ...With the creation of the new LWRS ministry, the Government has committed to expanding and strengthening partnerships and making shared decisions on the land base will build certainty and create further opportunity for everyone. I was encouraged to learn about the important conservation and education work that CLRSS is undertaking. ... Regarding CLRSS's support for the recommendations made by the Friends of the Cowichan for regulatory changes. The process of making such changes is led by the Ministry of Forests, and the West Coast Region of that Ministry is responsible for freshwater fisheries management on the Cowichan River. The region has an established process for regulation intake and assessment through their Freshwater Fishing Regulations Advisory Committee (FFRAC). The FFRAC Committee have reviewed proposals and hosted a delegation of members of the Friends of the Cowichan in the past and they understand and appreciate the perspective of this stewardship group. They are currently considering an application for regulatory change on the Upper Cowichan River within this existing process.

Again, thank you for writing to introduce the CLRSS and show your support for the recommendations from Friends of the Cowichan. I look forward to continuing this relationship through the roles and responsibilities of the new Ministry.
"

2. On the upcoming **AGM**:

- We currently have 8 folks who have agreed so far to be on the Board – Di, Jean, Jim, Rick, Dave, Rodger, Rosie and Maureen. Jim is willing to continue as Treasurer. We need to decide on who will take up the executive positions to meet the requirements of the Societies Act. I think our leads model works well. I am willing to continue to do the website and can take on Chantelle's newsletter role.
- Brendan Anderson, a Senior Fisheries biologist (recommended by Peter Law and Craig Wightman) with the Ministry has agreed to speak at the AGM on Fishery management and Cutthroat Trout in Cowichan Lake. I asked him for 30 minutes or so about how fisheries management objectives are decided and are turned into

regulations and how His current monitoring and tagging of Cutthroat Trout in Lake Cowichan fits into that process. I emphasised we are a lay audience so high-level science stuff (not too much detail), with good visuals. **Bio** -- "Brendan Anderson has a BSc in Biology from the University of British Columbia and has worked as a Provincial Fisheries Biologist since 1999. He has spent much of that time focussing on large lakes fisheries management, including the design and implementation of stock assessment programs, mark-recapture analysis, and population modelling. Brendan has been working on Vancouver Island since 2010 and became the Senior Fisheries Biologist for the West Coast Region in 2015. One of his principal areas of focus since moving to the Island, has been the development of an improved understanding of cutthroat trout life history in the large lakes of the Region, and the development of a fisheries management approach to support them."

- I have put the notice of AGM up on the website and once we finalise the agenda, I will add that too.
- The Report to members is complete, thanks for all your input. I will send it out to all members ahead of the AGM.

3. The **Shoreline Assessment Project** is set to report out to the public on Thursday, [June 16th](#) from 6 - 8 PM. We should also get a progress report on the formation of the CVRD, Cowichan Tribes, Paper Excellence consortium and water licence application process.

4. Thanks to the broom busting crew and remember we have a Garden clean-up session next week on [Tuesday](#) or [Thursday](#) weather dependent.

5. I have added the current Report from BCCF on the UV Residue project [access it here](#). I also recommend you read the new Business Plan for the Cowichan Watershed Board [click here](#). It offers a great overview of where we are headed. There are also a number of recent reports on the excellent science work being done on the Koksilah and Chemainus Rivers.

6. Finally, if you have not heard Tom Rutherford is stepping down as ED and they are recruiting for his replacement.

Sorry to be missing the meeting but will get caught up when I get back on 13th. See you the 26th.

Ken

Appendix 4

May 9, 2022 5:51 PM

Dear Minister Osborne - First, on behalf of the CLRSS I want to congratulate you on your appointment as the new Minister of Land, Water and Resource Stewardship. We look forward to working with you in this new portfolio and are pleased that someone with your background, from here on Vancouver Island, has received this portfolio.

The members of the **Cowichan Lake & River Stewardship Society (CLRSS)** have contributed 2,000 volunteer hours every year for the last 11 years protecting and preserving the Cowichan watershed through our core activities:

- shoreline riparian area restoration and landowner education;
- rescuing stranded salmon fry;
- cleaning up the upper Cowichan river;
- monitoring water quality;
- working with students and providing public education;
- erecting signs on fish bearing streams.

In our capacity as stewards for our great heritage river, the Cowichan, we urge you to take action at this important time. Joe Saysell is a long-time active member of our community and brings years of insight and experience to the recommendations he has documented in the recent Friends of the Cowichan letter to you. The **CLRSS** fully endorses the proposals for regulatory changes that are included in the letter that is attached to this email.

CLRSS Draft Minutes of Board Meeting of June 6th, 2022

Urgent action is needed to protect the wonderful natural heritage of the Cowichan River and the changes proposed here would be important steps forward.

Sincerely,
 Ken Traynor
 CLRSS President
ken.traynor@gmail.com
 250-228-2279

Appendix 5: Job Posting



BRITISH COLUMBIA
 CONSERVATION
 FOUNDATION

Now Hiring: Cowichan River Fisheries Ambassadors

BCCF is hiring two (2) seasonal positions for youth aged between 15 – 30 years.

The Cowichan River Fisheries Ambassadors will work together with the British Columbia Conservation Foundation, the Cowichan Lake and River Stewardship Society, and Cowichan Tribes staff to provide fish protection and river stewardship education to residents and visitors in the Cowichan watershed from July to August 2022.

This seasonal position will run from approximately June 24 – September 3, 2022. The work schedule is 32 hours per week (typically Friday – Monday). Hourly wage will be \$18.50 -- \$20.00/hr, depending on experience.

This position requires weekend work. Days off will primarily be weekdays, with a **minimum of three consecutive weekdays off per week** (typical days off will be Tuesday – Thursday). Specific questions about required time off & scheduling can be discussed.

Position Requirements:

- Weekend availability, including some Long Weekend/Statutory holidays
- An interest and familiarity with the Cowichan River
- Comfortable working around water, with a proven swimming ability
- Canadian Resident or legally able to work in Canada
- Between 15-30 years old during the period of employment

Assets (non-required, but beneficial):

- Experience presenting to the public (e.g. performing arts, drama/music, public speaking)
- Experience working independently
- Knowledge about the natural environment (e.g. fish, plants, wildlife, water quality)
- An interest in learning new skills
- A driver's license (minimum "N" license)

The ideal candidates for this position will be located in Lake Cowichan or the Cowichan Valley, with access to vehicle transportation within the community. Work-related mileage from the muster location (typically the Lake Cowichan Visitor Center) will be reimbursed at a rate of 0.55 c/km. This position is geared toward high school or early year university students who are interested in gaining experience in biology, ecology, or education.

Interested candidates, please forward a PDF version of your resume/summary of skills, and a brief email introduction or cover letter to trodgers@bccf.com, CC: llimerick@bccf.com by June 15, 2022