

**CLRSS Board Draft Meeting Minutes - Monday, January 3, 2022 – via Zoom with thanks to the Cowichan Watershed Board (CWB)**

Every month on the **First Mon**, until **Jun 6, 2022**, 7 occurrence(s)

**Jan 3, 2022 06:30 PM**

**Feb 7, 2022 06:30 PM**

**Mar 7, 2022 06:30 PM**

**Apr 4, 2022 06:30 PM**

**May 2, 2022 06:30 PM**

**Jun 6, 2022 06:30 PM**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/83002307700?pwd=ZHFEdTMwME9Sc1ZZenBla2Qzam55dz09>

**Meeting ID: 830 0230 7700**

**Passcode: 508326**

Items:	Action: What? By Whom? When?
<p><b>Rotating chair: Lyndon Keeping</b></p> <p><b>In attendance - Board Members:</b> Jean Atkinson, Judy Brayden, Rick Bryan, Rosemary Danaher, Jim Deck, Diana Gunderson, Lyndon Keeping and Ken Traynor. <b>Members:</b> Mike Patrick, Maureen Qusted, Chris Morley  <b>Guests:</b> Cowichan Watershed Board ED, Tom Rutherford.  <b>Absent with regrets:</b> Chantelle Carden, Dave De Pape, Rodger Hunter, Lois Atchison, Bee Greenway, Genevieve Singleton, Ian Morrison, Kristine Sandhu</p>	
<p>We acknowledged that we are meeting on the traditional territories of the Ts'uubaa-asatx, Ditidaht and Quw'utsun First Nations. We hope that our work together here today will make a positive contribution to our shared future in this valley.</p>	
<p><b>The Fourfold Way:</b></p> <ul style="list-style-type: none"> <li>• respect each other by having just one speaker at a time</li> <li>• expect people to speak from the heart with passion</li> <li>• expect people to show up to solve problems <i>and</i></li> <li>• expect people to speak without blame.</li> </ul>	
<p>FYI only Our Strategic Plan (See Appendix 1 below)</p>	
<p><b>Motion to accept the agenda</b> as printed.</p>	<p><b>Moved and seconded by Judy Brayden and Ken Traynor</b>  <b>CARRIED</b></p>
<p><b>Motion to accept minutes</b> of December 6<sup>th</sup>, 2021.</p>	<p><b>Moved and seconded by Judy Brayden and Ken Traynor</b>  <b>CARRIED</b></p>
<p><b>Treasurer's report:</b> (See Appendix 2 below) – Jim Deck</p>	<p><b>Motion to accept the Treasurer's Report</b>  <b>Moved and seconded by Jim Deck and Lyndon Keeping</b>  <b>CARRIED</b></p>
<p><b>Special Presentation:</b> CSSP 2021 - Genevieve Singleton and Elodie Roger (SEE ATTACHED PDF)</p>	<p>It was generally felt that the report was excellent, capturing a multi-year project very well, a celebration of a major accomplishment, and highlighted the immensity</p>

	<p>of the program with which we were involved. The public education and youth engagement were more important to CLRSS than shown in the report, but it pointed out good lessons to be learned. Ken suggested there was an opportunity to reach out to people who had been enrolled in the program and to do some follow-up. Rosemary recommended Ken send a letter to Elodie expressing our appreciation of the report.</p>
<p><b>Guest remarks</b> from the Town of Lake Cowichan Councillor, Kristine Sandhu</p>	<p>Nil</p>
<p><b>Guest remarks</b> from CVRD Area F Director, Ian Morrison</p>	<p>Nil: Ken will send a note to Ian following up on Little Beach.</p>
<p><b>Guest Remarks</b> from Cowichan Watershed Board – Tom Rutherford</p>	<p>Conservation Licence Holder – Scott Northrup will be representing DFO making 6 parties in consultation on this issue.</p> <p>The combination of western and indigenous involvement is unique in B. C.</p> <p>Re: wood in river – At this time, no one has responsibility for this issue. Tom will try to get a meeting organized to find a working group already in place - possibly the CWB Riparian Working Group.</p>
<p><b>President's Report:</b></p>	<p>Nil</p>
<p><b>Business Arising from the Minutes and Other Written Reports:</b></p> <p>1. Special facilitated meeting – further discussion about “CLRSS Signature Summer Event”. Further to the December meeting, what are the attendees’ ideas?</p> <p>2. The Ribbon of River – Judy</p>	<p>Facilitated meeting should take place within the next 2 months.</p> <p>Comments: given possible Covid complications, maybe we should ‘hang back’ this year and watch for opportunities to arise</p> <ul style="list-style-type: none"> <li>- Must keep our 3 strategic goals of support for weir, youth engagement, &amp; protecting lake shore lands front and center</li> <li>- Small activities rather than a signature event</li> <li>- Need to keep a high profile to accomplish our goals</li> <li>- Rick mentioned the value of RCU and how it brought in paddlers from Victoria to Comox this year.</li> <li>- A Zoom meeting Jan. 4 at 3:30 re a Watershed focused event – Judy, Jean, Rick, and Jim will try to take part</li> </ul> <p>Judy still likes the idea of producing a book based on</p>

	the ribbon of River but has it on hold at this time.
<p><b>Leads conversation and updates ONLY as needed:</b></p> <p>a. Gerald Thom Memorial Native Plant Garden – Lois Atchison</p> <p>b. Social and Retail Sales – Rosemary Danaher</p> <p>c. Monthly Meetings rotating chair for February 2022 – Chantelle Carden?</p> <p>d. Membership – Maureen Quested</p> <p>e. Fundraising – Maureen Quested</p> <p>f. Decibel Coalition – Diana Gunderson</p> <p>g. Youth Engagement – Chantelle Carden</p> <p>h. Water Monitoring – Bee Greenway and Dave De Pape</p> <p>i. Newsletter – Chantelle Carden</p> <p>j. Paddlesports report – Rick Bryan</p> <p>j. Fry salvage – Dave DePape</p> <p>k. Gerald Thom Environmental Studies Bursary - Diana Gunderson</p> <p>l. Cowichan Climate Hub – NILI</p> <p>m. C SSP – Genevieve Singleton (see special</p>	<p>Nil</p> <p>Nil</p> <p>Judy to confirm with Chantelle or come up with alternate.</p> <p>High 70's</p> <p>Thrifty cards have brought in \$960 so far. Another order will be made soon. Please let Maureen know what denominations you want to purchase. \$50 to \$1,000.</p> <p>Nil</p> <p>Nil</p> <p>On hold until summer</p> <p>Send Chantelle your submissions, pictures</p> <p>Good news on youth engagements with scholarship winner Kadya Banisters attending UVIC &amp; Emily will be back on water soon.</p> <p>Nil</p> <p>Same application requirements this year. Might relook at them for next year as applicants don't fit our preferred profile.</p> <p>Genevieve was absent due to illness.</p>

<p>presentation above and Appendix 3 below)</p> <p>n. Lamprey - Genevieve Singleton</p>	
<p><b>New Business:</b> These two items may be handled as one</p> <p>1. Cowichan Estuary Nature Centre – From Jane Kilthei:</p> <p>I am contacting you about 1) the potential for partnering on part of this project (especially can we bring education/restoration team and resources to work with youth from your local schools to address your restoration priorities at the lake and in the upper watershed (whole of watershed lens) that could also fund contractors from your team and 2) requesting a letter of support for our application. (See Appendix 4 below)</p> <p>2.</p> <p>From The CSRT:</p> <p>You will have received just before Xmas via Peter Woods the info on large grants available from the Federal govt for "planning community events in 2022 after a long period of apart". The due date for applications is <b>JAN. 10!!</b> Well before our next CSRT meeting Jan. 20. This felt like an impossible deadline to decide whether we wanted to implement another Quw'utsun Sta'lo' Skweyul after our last one was just a few months ago. However, Jill Thompson, of Cowichan Watershed Board has come up with a brilliant idea that I think is very intriguing.</p> <p>From Jill: "What comes to mind for me is a watershed-wide weekend-long DIY River Tour, with each group that has something to share doing their own pop-up tent and educational talk/activity in the place that makes sense for them." Also Jill is interested in another brilliant idea of "producing a 'tour brochure' which could be a really nice communications piece to highlight what we all love about the watershed, what we worry about, and who is doing what to improve things - a bit like the Local Food map that CGC produces, including indigenous place names and stories/interests, so that isn't an event of course but if there was a watershed-</p>	<p>CENC is applying for an Eco Action Grant with a spring start. Discussion on getting youth involved with CLRSS to meet with youth from CENC with the aim of relationship building and learning re: ongoing restoration.</p> <p>Consensus was this was a worthy idea and Ken will send a letter of support for their application and will talk to Chantelle to request that she talk directly with Jane.</p>

<p>wide tour as an event, then that could be a 'value added' piece that goes beyond the 'event'."</p> <p>I am super keen on doing a "tour" day. We could do it with less work than Quw'utsun Stalo' Skwyul (Cowichan River Day) we have done in 2017, 2019 and 2021 at Black Bridge beach generously hosted by Cowichan Tribes. It is hoped that Cowichan Tribes would co-host with CSRT again. I have had conversation with Tim and he is interested, but we have to wait till after the holidays to see what Cowichan Tribes' thoughts are. Jill suggests that CWB can perhaps help with the grant application, managing funds and other details. I would be keen on working on the grant application and coordinating the event with CSRT, CT and CWB being the co-host. I know that many of our Cowichan elders and knowledge keepers would be interested in being engaged.</p> <p>If there are any groups out there already thinking of applying for some sort of Watershed focused event Jill suggests that we all apply together so we are not competing against each other.</p> <p>If you are interested in this idea at all, please join us in a zoom meeting <a href="#">Tuesday, Jan. 4, 3:30 pm</a>. Sorry for short notice, I have been consumed with family and laying low with a bad cold. If you cannot attend and are interested please write to me and send me your thoughts!!</p> <p>In stewardship, Genevieve</p>	
<p><b>Stewardship Community Reports:</b></p> <p>1. Cowichan Stewardship Roundtable – Tom Rutherford</p>	<p>Speaker: Ken Gray of Mill Bay &amp; District Conservation Society – 7000 Coho were moved upstream on Shawnigan Creek</p>
<p><b>Motion to Adjourn</b></p>	<p><b>Moved by Rosemary Danaher</b></p>
<p><b>Important Upcoming Dates:</b></p> <p><a href="#">Feb 7, 2022 06:30 AM</a>  <a href="#">Mar 7, 2022 06:30 AM</a>  <a href="#">Apr 4, 2022 06:30 AM</a>  <a href="#">May 2, 2022 06:30 AM</a>  <a href="#">Jun 6, 2022 06:30 AM</a></p>	

## Appendix 1: Strategic Planning Outcomes 2020

<b>1. Increase awareness of and support for building the new weir</b>	<b>2. Increase Youth Engagement</b>
<b>Goals</b> <ul style="list-style-type: none"> <li>• Increase public support</li> <li>• Increase community understanding of new weir benefits</li> <li>• Increase public awareness of how climate change is driving the need for a new weir</li> </ul>	<b>Goals</b> <ul style="list-style-type: none"> <li>• Increase youth membership</li> <li>• Re-establish Lake Studies program</li> <li>• Collaborate with other valley youth programs</li> <li>• Establish youth roundtable</li> </ul>
<b>3. Protect Lake Shore Lands</b>	
<b>Goals</b> <ul style="list-style-type: none"> <li>• Protect critical undeveloped shoreline and tributary habitat</li> <li>• Promote protection for Shaw Creek watershed</li> <li>• Expand shoreline riparian habitat restoration work to tributary creeks</li> </ul>	

### APPENDIX 2 – CLRSS December 2021 Treasurer's Report

	CASH in Bank	Cheques/Transfers	Available Cash
<b>CLRSS General Account</b>	10,936.19	-	10,936.19
to be deposited	-		
<b>Salmon fry rescue funds</b>			1,934.21
<b>Total Cash Available for CLRSS General Activities</b>			9,001.98
<b>Bursary Account Total</b>			6,697.65

### CLRSS 2021/2022 Financial Report Budget to Actual - 31/12/2021

CLRSS 2021/2022 Financial Report Budget to Actual - 31/12/2021						
Revenue			Expenditures			
Category	Budget	Actual	Category	Budget	Actual	
<b>Total Revenue</b>	<b>4500</b>	<b>4,205.95</b>	<b>Total Expenditures</b>	<b>4,500.00</b>	<b>3,502.10</b>	
Memberships	1400	1,180.00	Signs	0	257.00	
Donations	2000	1,041.75	Accounting	100	-	
Sales	300	80.00	BCLSS	50	50.00	

CLRSS DRAFT MINUTES for the Board Meeting of January 3<sup>rd</sup>, 2022 – Maureen Queded, Ken Traynor and Judy Brayden

Fundraising	800	1,904.20	Society Fees	250	-
Interest	0	0	Printing Costs	400	-
			Purchase for Sales	100	218.40
			Gifted Apparel	100	-
			Insurance	0	876.00
			Bank Charges	100	11.00
			Office Expenses	200	97.92
			Courses & Mtgs	0	-
			CSSP Activities	0	-
			River CU	0	166.65
			Fundraising Expenses	100	-
			Misc. other	500	34.45
			Transfers to Bursary Fund	500	754.74
			Fry Rescue	300	-
			Landowner Education	500	-
			GT Memorial Garden	400	-
			Website Update	100	24.26
			Watershed Art Project	800	1,011.68

### APPENDIX 3

Dear CLRSS members, please find below the link that will take you to the extensive report written by Elodie Roger, who was in charge of our field team this past summer. The CSSP team is so grateful for the past 7 years of vision and hard work done by CLRSS.

In stewardship, Genevieve

You can gain access to the report by clicking on the link below. The link will be valid until [March 31](#) 2022 so make sure you save a copy on your computer before the end of March!

[CSSP Interim Report 2021\\_Final Dec 17.pdf](#)

CLRSS DRAFT MINUTES for the Board Meeting of January 3<sup>rd</sup>, 2022 – Maureen Qusted, Ken Traynor and Judy Brayden

Elodie Roger, MSc  
 Origins Environmental Services  
*Consulting and field services in terrestrial and riparian ecosystems health*  
 #4 - 55 Station Street, Duncan BC  
 Cell: 250-818-1661  
 Email: [Elodie@originsenvironmental.com](mailto:Elodie@originsenvironmental.com)

## APPENDIX 4 – Email from Jane Kilthei, Cowichan Estuary Centre

Hi Ken and Judy,

The Cowichan Estuary Nature Centre Society will be applying for a new Eco-Action grant to work with youth doing restoration in the Cowichan and Koksilah Watersheds from spring/summer of 2022 through March 2025. The application is due [January 11<sup>th</sup>](#). I am contacting you about 1) the potential for partnering on part of this project (especially can we bring education/restoration team and resources to work with youth from your local schools to address your restoration priorities at the lake and in the upper watershed (whole of watershed lens) that could also fund contractors from your team and 2) requesting a letter of support for our application.

Here's the call for applications <https://www.canada.ca/en/environment-climate-change/services/environmental-funding/ecoaction-community-program.htm>. The Min of Environment & Climate Change's Eco-Action person who has been our go-to person for our current Eco-Action project likes us and is happy to give us advice on our application, and we want to work with other watershed groups wherever possible. Eco-Action only allows for applications from a single non-profit entity (that is responsible for reporting \$ spend and outcomes) and there is nothing to stop us from applying for funds that fully support a joint project for the whole grant period or sub-project within the grant period.

**This is from the Eco-Action website:** "The maximum EcoAction funding is \$100,000 per project; the minimum funding amount request is \$25,000 per project. The maximum project duration is 36 months. A minimum of 50% of the total project value must come from sources other than the Government of Canada. Consequently, EcoAction can fund a maximum of half a project's expenses provided that no other Government of Canada funds are used. An exception to this requirement are funds from programs for Indigenous Peoples within Indigenous Services Canada. These funds may be included as matching funding for the project. Funding from employment support programs within Employment and Social Development Canada are also exempt from this requirement; however, they cannot be used as matching funding for the project".

I'd love to have a real time conversation about the possibilities as soon as we can pull that together – as in this next week sometime.

Best wishes for a Happy New Year!  
 Jane

Jane Kilthei (she/her)  
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 Cowichan Bay, BC  
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 250-715-1007

CLRSS DRAFT MINUTES for the Board Meeting of January 3<sup>rd</sup>, 2022 – Maureen Queded, Ken Traynor and Judy Brayden